

# JFMN



## EXHIBITOR GUIDE

10<sup>th</sup> French Nuclear Medicine Days  
21-23 March | Biarritz | Centre de Congrès Bellevue



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## Contacts

### ORGANISATION

ACORAMEN  
75, rue Professeurs Truc  
34090 MONTPELLIER

Karine JULLIEN  
Tel : 04 67 79 89 00 / 06 79 86 17 12  
Mail : [contact@acoramen.fr](mailto:contact@acoramen.fr)

### LOCATION OF THE EVENT

Centre de congrès Bellevue  
Pl. Bellevue  
64200 Biarritz

Emilie LEFEBVRE  
[emilie.lefebvre@biarritz.fr](mailto:emilie.lefebvre@biarritz.fr)  
Tel : 05 59 22 37 06 / 06 22 67 04 47

### LOGISTICS AND EXHIBITION ASSISTANCE

Technical Managers (deliveries)  
Didier MAMIAGUE / Guillaume MINBIELLE  
Tel : 05 59 01 59 48

### OFFICIAL CATERER

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## Event location

### CONGRESS CENTER "BELLEVUE"

#### Address

*Place Bellevue*  
64200 BIARRITZ

#### Transports

**Bus** : 30-35 mn by bus with the line 38 (Marie de Biarritz station) from Biarritz station  
25 mn with the line 36 (Mairie de Biarritz station) from Biarritz Airport





## Booth booking

### ALLOCATION CRITERIA AND TERMS OF SALES

The allocation of the booths will be done by order of registration via the website of ACORAMEN, through a form on which you will have indicated your choice of stand according to the plan of the exhibition and the table of rates hereafter.

The final and definitive choice of the locations is made by ACORAMEN. No complaint can be made on this subject before the meeting or during the assembly period. Of course, the site designated by the exhibitor on their order form will be taken into account in a priority way.

A deposit of 30% must be enclosed with the order. The cashing of this deposit will be considered as the definitive registration of your booth. A global invoice will be sent to you, showing the balance which must be paid by April 1, 2024 at the latest.

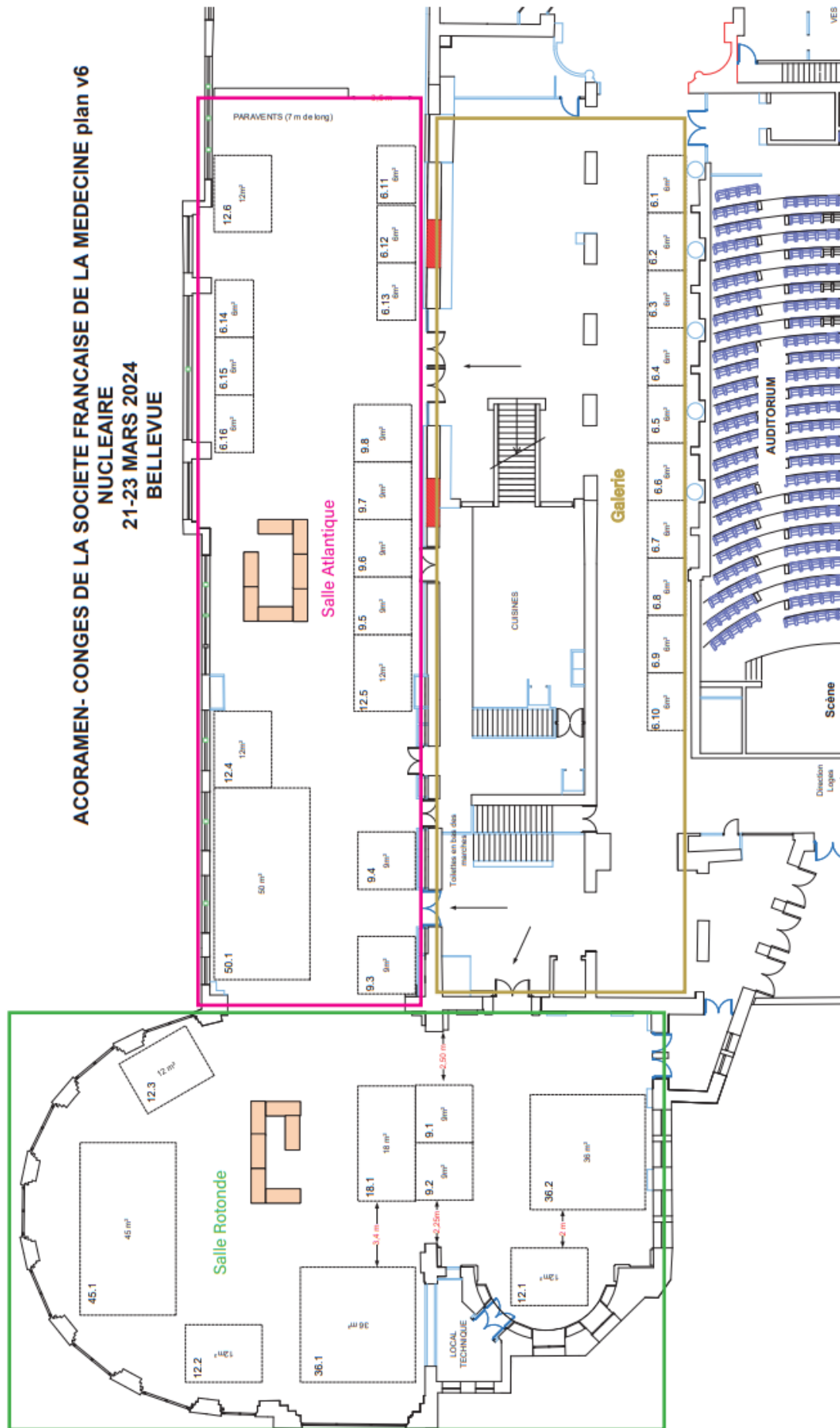
Any payment will be considered as final and will not be the subject of any refunding in case of rescission or cancellation which does not involve the direct responsibility of ACORAMEN.

The ACORAMEN reserves the right to accept or refuse any form of registration and this without justification. In the same way, it reserves the right not to respect the attribution of a place or to refuse access to the exhibition in the hypothesis of the non-payment of the sums outstanding the given deadlines.

### BOOTH PRICING

SQM	Badges included	Price exc. tax / sqm <b>Bare booth</b>	Price exc. tax / sqm <b>Equipped booth</b>
3	2 badges		1 315 €
6	3 badges	1 178 €	1 269 €
9	4 badges	1 165 €	1 256 €
12	6 badges	1 158 €	1 249 €
18	8 badges	1 125 €	
24	10 badges	1 104 €	
36	15 badges	1 084 €	
45	15 badges	1 070 €	
50	15 badges	1 067€	

# Exhibition plan



*This plan is not contractual  
 If the demand requires it, we may open up the space for more booths.*



## Booth booking

### STAND EQUIPMENT

#### **Structure :**

Aluminium, light maple melamine panels  
Width : 100 cm - Hight : 240 cm

#### **Floor coating :**

Wood floor, beige carpet (Atlantic hall) or wine-coloured carpet (Rotonde hall)  
Marble

#### **Lightening / Electricity :**

1 LED spot rail for 6 sqm  
2 LED spot rails for 9 sqm

1 electrical connection from 1 to 1,7 kWs  
1 electrical connection from 1,8 to 3,6 kWs

#### **Brand sign**

Brand sign on booth 50x30 cm digital print

#### **Furniture**

1 rectangle table (120x80 cm) not draped  
3 chairs for 6 sqm  
3 chairs for 9 sqm

If this furniture doesn't match your needs, you can reach our partner below to order different items :

#### **BAB STAND**

Tel : 05 59 43 19 62

Email : secretariat@babstand.com

Website : www.babstand.com

#### **Booth overlook :**





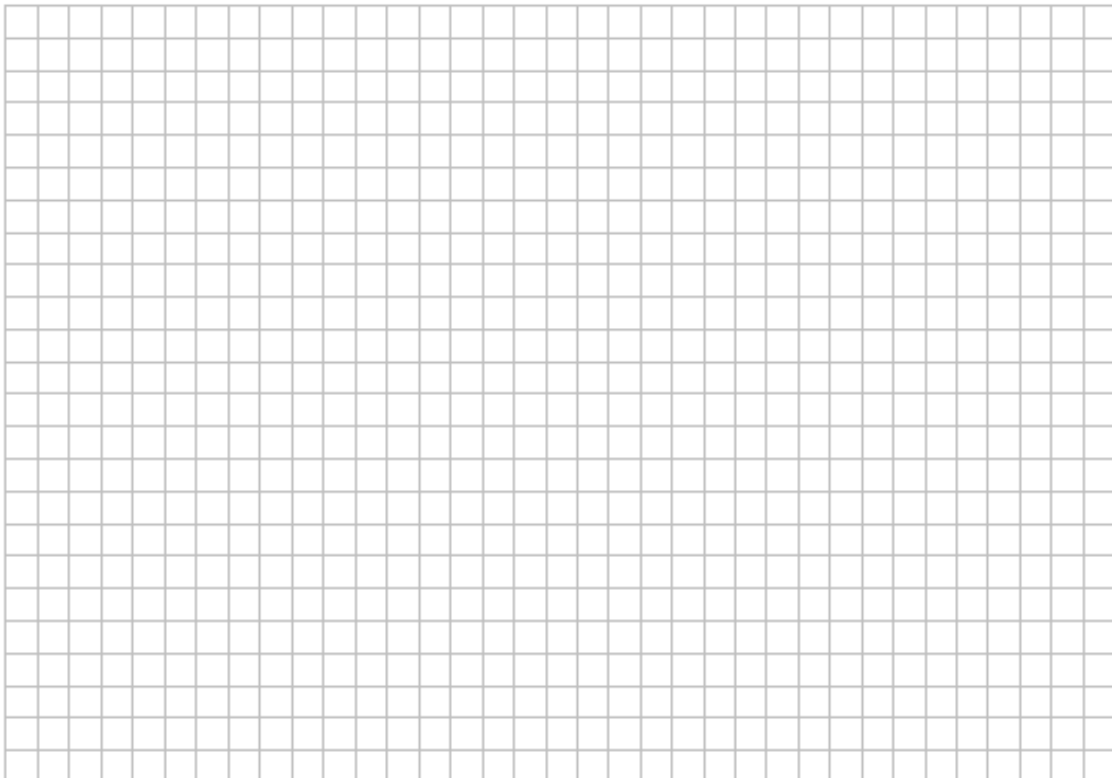
### Booth plan

Corporate name :

Booth N° :

Please draw your booth and place the key elements :

1 sqm =



Graph legend :

--- Open part

— Melamine panel

∟ Door

⊗ 100w Spot

● Poteau

▮ Glass panel

▬ Brand sign

⊞ Multi-socket

⊞ Rail de 3 spots

⊞ Electricity supply

⊞ Grid

▮ Shelf

⊞ 3 pegs rack





## Booth booking and participation

### ADVERTISING OPTIONS

Industrials can require advertising spaces on the congress participants' folder adapted to the format 21 x 29,7 cm.

**If you're interested, please fill up the order form on our site :**

[www.cnp-mn.fr/sfmn-accueil/industriels-jfmn-2024/](http://www.cnp-mn.fr/sfmn-accueil/industriels-jfmn-2024/)

Pricing : 500 € *excl. tax* (600 € *incl. tax*)

Mailing to the Nuclear Medicine House before February, 15th 2024.

To schedule a shipment, reach [secretariat@sfmn.org](mailto:secretariat@sfmn.org) otherwise they will be directly dispensed at the entrance.

If you wish your symposium to be mentioned in the "JFMN 2024" issue of the "NUCLEAR MEDICINE" magazine and in the program dispensed to the participants, please tell ACORAMEN the title of the workshop, the program and the name of the participants on December, 20th at the latest.

Pricing : 1 000 € *excl. tax* (1 200 € *incl. tax*)

The exhibitor's staff who wish to be part of the JFMN need to register themselves. They will be charged at the exhibitor rate. In order to do this, they will need to open a user account on the official website : <https://www.cnp-mn.fr/sfmn-accueil/industriels-jfmn-2024/>.

**Opening of the registrations on November, 15th 2023.**

Suscription price <i>incl. tax</i>	Until 31/01/24		From 01/02/24	
	3 days	1 day	3 days	1 day
Industrial w/ a booth	200 €	150 €	300 €	250 €
Industrial without a booth	2 500 €			
Official dinner	90 €			



## Booth booking

### ADDITIONAL SERVICES

#### **Furniture rental (subject to availability) :**

- **Storage**
- Space storage 1 sqm or 2 sqm with a locking door..... 250 € HT
- Additionnal LED ..... 35 € HT
- Additional pannel ..... 30 € HT
- Storage shelf ..... 30 € HT
- Refrigerator 90L ..... 90 € HT
- Refrigerator 150L with a freezer part..... 120 € HT

For any order concerning one of the elements above, please contact :

#### **BAB STAND**

##### **Booths setup organiser :**

Tel: 05 59 43 19 62

Mail : secretariat@babstand.com

Site web : www.babstand.com

For any television order for your booth, please contact :

#### **ACE EVENT**

Tel: 05 59 43 95 77

Mail : contact@ace-event.com

#### **CAZAUX AUDIOVISUEL**

Tel : 05 59 22 77 22

Mail : contact@cazaux-audiovisuel.fr



## Symposia booking

### DATES & HORAIRES

During this 3-day congress, 9 symposia will be held following the timetable below.

**UNFORTUNATELY, THERE ISN'T ANY SYMPOSIA AVAILABLE ANYMORE.**

March 2024	Rooms	Symposia #	Capacity	Corporation
Thursday 21 March				
13:15 - 14:00	Auditorium	Symposium 1	500 pers.	<b>Booked</b>
	Salle Vague 1/2	Symposium 2	80 pers. (par salle)	<b>Booked</b>
	Salle Vague 3/4	Symposium 3	80 pers. (par salle)	<b>Booked</b>
Friday 22 March				
11:15 - 12:00	Auditorium	Symposium 4	500 pers.	<b>Booked</b>
	Salle Vague 1/2	Symposium 5	80 pers. (par salle)	<b>Booked</b>
	Salle Vague 3/4	Symposium 6	80 pers. (par salle)	<b>Booked</b>
15:15 - 16:00	Auditorium	Symposium 7	500 pers.	<b>Booked</b>
	Salle Vague 1/2	Symposium 8	80 pers. (par salle)	<b>Booked</b>
	Salle Vague 3/4	Symposium 9	80 pers. (par salle)	<b>Booked</b>



### Symposia booking

#### RATES

Category	Rate
Saphire : "Vagues" rooms without video recording	4 500 €
Gold : Auditorium room with video recording and replay on the JFMN website	6 700 €
Diamond : Auditorium room with recording, live broadcast and replay on the SFMN website	7 200 €



### Industrials Exhibit

#### BOOTHS DELIVERY, ASSEMBLY AND DISASSEMBLY CONDITIONS

##### **Concerning the < 20 cubic meters vehicles :**

Access through the Mazagran street then by the Bellevue passage.

Parking is possible on the sea side, facing the lift (Atlantique Room), only during the unloading.

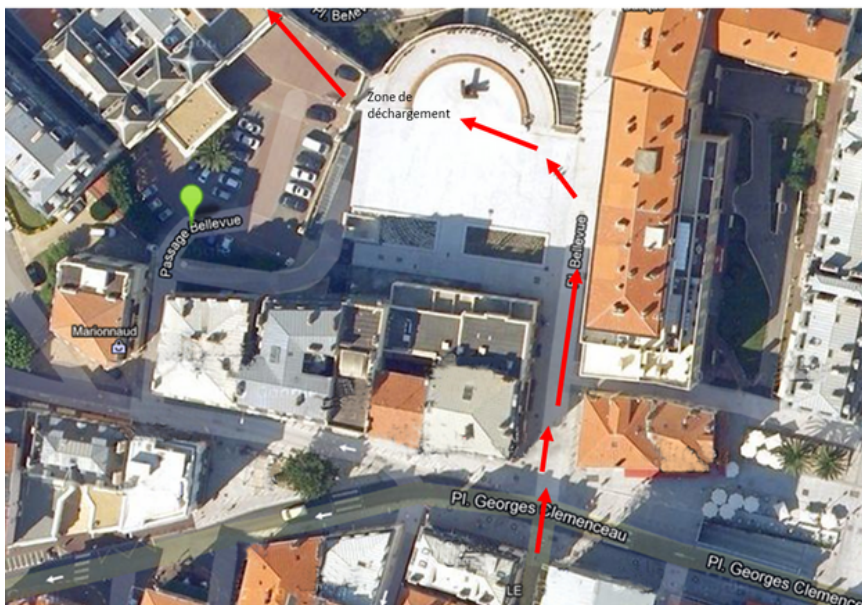
If any order-of-turn is decided, we will let you know.



##### **Concerning the vehicles > 20 cubic meters but < 21 tons :**

Access through the Bellevue place between 6 a.m and 10.30 am from Monday to Saturday

The amount of vehicles, their weight, matriculation and their arrival and departure time will have to be communicated to the event organizers.





## Industrials exhibit

### BOOTH DELIVERY AND EXHIBIT SCHEDULE

#### **Municipality restrictions**

Deliveries and collections made by over 20-cubic-metre vehicles are allowed in the city center of Biarritz only between 6:00 a.m and 10.30 am from Monday to Saturday.

Over 21-ton-vehicles are forbidden in the city centre of Biarritz.

The booth marking will be made on Wednesday, 20th at 06:00 a.m.

#### **Time schedule of the booths deliveries for the naked booths :**

From 7:30 am to 8:00 am => 45 m<sup>2</sup> booths

From 8:00 am to 9:00 am => 36m<sup>2</sup> booths

9:00 am to 9:30 am => 12 m<sup>2</sup> to 18 m<sup>2</sup> booths

9:30 to 10:00 am => 6 m<sup>2</sup> booths

#### **Concerning the equipped booths**

The assembly is taken care by the BAB stand company on the Wednesday morning from 6:00 am, You may decorate/organize your booth from 2:00 pm.

#### **Access for little deliveries :**

Please wait at the main entrance of the Bellevue Congress Center and call the number +33 5 59 01 59 48

#### **Exhibit schedule :**

Thursday 21 March from 10:00 am to 8:00 pm

Friday 22 March from 9:00 am to 6.30 pm

Saturday 23 March from 9:00 am to 2.30 pm

#### **For your information**

**Maximal booths height authorized = 2.40 m**

If you need more, you may fill a written demand to the organiser.

**Maximal signage height authorized = 2.50 m (no slinging possible)**



## Industrials exhibit

### PACKAGE SENDING

Thank you for identifying your package as described below :

**Sender :** Name and address number

**Recipient :**

Centre de Congrès Le Bellevue  
JFMN  
*Name of the Booth*  
Place Bellevue  
64200 BIARRITZ

**Onsite contact :**

Didier MIMIAGUE/ Guillaume MINBIELLE : 05 59 01 59 48

### **PACKAGE DELIVERY - IMPORTANT INFORMATION :**

The Congress Center will be able to receive your packages from Monday 18 March 2024.

Delivery schedule : 08:00 a.m - 12:00 a.m / 02:00 p.m - 06:00 p.m from Monday to Friday.

Every delivery will need have the information required above.

Without these indications or before the given delivery date, the Congress Center will refuse every package.

The delivery is under the exhibitor responsibility. The Congress Center cannot in any way be held responsible for any damage.

### **PARCEL RETURN AFTER THE CONGRESS - IMPORTANT INFORMATION :**

Parcels must be perfectly wrapped with the carrier return paper on every parcel. The parcel collection shall be made on Monday 25 and Tuesday 26 March before 5 p.m.

Reception schedule : 8 a.m- 12 a.m / 2 p.m - 6 p.m



## Technical matters

### ATLANTIQUE ROOM

#### **Descriptive :**

Space : 500 sqm

Length x Width : 46 m x 11,10 m

Maximum weight on floor : 500 kg / sqm

#### **Floor :**

Beige carpet, blue marble outlines

Oiled wood floors in the "Rotonde" hall

#### **Permanent power outlet :**

Electric distribution handled by Destination Biarritz

#### **Sight :**

Glass windows with a view on the beach and the ocean

#### **Inside access :**

Path through the "Foyer" and the "Rotonde" hall.

#### **Outside access :**

through 2 doors (L 2,15 m x H 2,17 m) and a 3, 50 meter wide staircase (17 steps) or by a lift

#### **Lift**

Direct access on the parking lot (2 tons maximum)

Deep 3 m x Length 2,40 m Height 2,16 m

#### **THERE IS NOT :**

- forklift
- lifting truck
- storage

#### **Internet**

30 Mo available for free through the Wi-Fi. Possibility of an Internet wired line on quote.





## Technical matters

### ROTONDE ROOM

#### **Descriptive :**

Space : 700 sqm

Length x Width : 46 m x 11,10 m

Height under ceiling : 8 m

Maximum weight on floor : 500 kg /sqm

#### **Floor :**

Red wine colored carpet with marble beige outlines

Oiled wood floors

#### **Permanent power outlet :**

Electric distribution handled by Destination Biarritz

#### **Sight :**

Glass windows with a view on the ocean

#### **Inside access :**

Through the "Galerie" and the "Atlantic" Room

#### **Outside access :**

Through 2 doors (L 2,15 m x H 2,17 m) and a 3,50 meter wide staircase (17 steps) or by a lift

#### **Lift :**

Direct access on the parking lot (2 tons maximum)

Deep 3 m x Length 2,40 m Height 2,16 m

#### **THERE IS NOT :**

- forklift
- lifting truck
- storage

#### **Internet :**

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## Technical matters

### PLANNING

#### **Stand assembly :**

The assembly of your stand is realized by you and overseen by the Congress Center Manager regarding the security settlement.

Every alley must be freed at the latest by the end of the day on 21th March to allow the cleaning teams to prepare the space before the opening of the event.

Any object or box left will be destroyed.

The booth drawing will start on Wednesday 20 March from 6 a.m.

#### **For naked stands :**

The order-of-turn for the stand deliveries will be communicated if needed.

Dismounting of the booths on Saturday 23 March from 2.30 p.m until 8 p.m

We remind the exhibitors that the withdrawal of any merchandise or material off the booth is their responsibility.

Every material used onsite for the assembly and disassembly must be taken off. If not, the exhibitor will receive collection fees.



## Restrictions onsite

### **Security**

Exhibitors are aware that the booth disposition must meet the security settlement. Thus, we recommend to only use regular-standards materials. The use of gas, fuel or cooking apparel is absolutely forbidden.

### **Cleaning**

The floor and bin cleaning is realized every morning. The wraps and waste left by the exhibitors must be withdrawn before and after the exhibit.

### **Waste handling**

Waste must be sorted out and put in the correct containers by the organizer, its service providers and exhibitors under the responsibility of the organizer. Otherwise, the Congress Center can bill any additional sort needed due to the disrespect of this process.

### **Posters**

It is strictly forbidden to stick anything on the wall or the curtains of the rooms. Any type of adhesive tape is forbidden on the marble floor.

### **Security bis**

We advise you to not leave your booth unwatched during the assembly and the disassembly. Valuable objects must be locked off.

### **Insurances**

The organizer takes over the global insurance for the exhibit which includes the civil liability and fire insurance.

The exhibitor, for its part, must insure the totality of its material goods and setups.

Nor the organizer or the Biarritz Congress Center could be held responsible of the eventual thefts or damaging of the exhibitor's personal goods during the exhibit or the assembly / disassembly of the booths.



### Security and settlement certificate

Corporate Name : .....

Address : .....

Zip Code and City : .....

Phone number : .....

E-Mail : .....

Manager : .....

The exhibitor must return this certificate fully completed and signed. This certificate represents the commitments of the exhibitor to respect the process and security rules applied to the exhibit. A copy of this certificate must be sent to the service providers employed by the exhibitor.

I, the undersigned, ..... representative of the company ..... as ..... declare to have received a copy of the requirements specification that explains the provision of the 18 november 1987 decree regarding the security measures to follow by the exhibitors and booth renters.

Date, signature and company stamp :